

## Ethical considerations

The work team of the Journal *CES Psicología*, interested in ensuring the compliance of law and principles related to author's rights, ethics, respect for others and the good publishing, clinical and research practices, establishes the following considerations for each of the actors that take part of the edition and publishing process of articles and manuscripts of the Journal:

### **Publishing Team**

The publishing decisions (to accept, reject or request modifications), should be sustained in the evaluation of at least to peer evaluators.

To verify that all research carried out with human beings and animals, counts with the guarantee of an ethical committee and it is recorded in the article.

To guarantee confidentiality of the reviewing process and all the data related with the authors, reviewers and persons that take part in the publishing process, according with the norms of CES University in this sense.

When it be necessary, to add to the article, a page or a paragraph declaring the conflict of interests.

To ensure compliance of the intellectual property rules of the articles, that will be published.

To carry out recantations and publish "Errata sheets" to communicate to the people associated in some way to the Journal about mistakes, explanations and excuses, whenever it be necessary.

### **Authors**

To guarantee and declare that the article proposed is original and that it has quoted in a correct form the works and ideas of others used in his/her article (for that effect it is necessary to fill in the form of Author's Constancy: <http://bdigital.ces.edu.co/analytics/CESPsicologia/Formatos/constanciaautores.pdf>)

To certify that the article is not in evaluation process simultaneously in another magazine.

To inform any conflict of interest that there is with the Journal.

To ensure that the procedure was followed so that the review followed the double blind system parameters.

On the articles from scientific researches carried out with human beings, it is necessary to inform explicitly that the participants accepted to be part of the same by signing an "informed consent", and stating, if it is the case, that the research project had guarantee from the ethical committee and point out his affiliation.

To provide the respective permissions to publish, reproduce and disclose tables, graphics, photographs and personal data or any material protected by reproduction rights included in his article.

To respect and accept the national (Author's rights contained in Law 23 of 1982, Colombian Congress 1982: <http://derechodeautor.gov.co/documents/10181/182597/23.pdf/a97b8750-8451-4529-ab87-bb82160dd226>) and international rules in regards to copying, plagiarism or fraud in scientific articles.

To provide complete information on any kind of support received from an entity of public or private nature, to finance partially or completely the work in which the article is based.

## **Reviewers**

To maintain the highest standard of confidentiality with the information provided at the time of accepting the respective review. In case it is necessary or that the author(s) request it, a confidentiality agreement will be established.

To respect the intellectual property of the articles reviewed.

To declare any conflict of interests at the time of carrying out a revision.

To express his points of view clearly and with valid arguments, and to ensure the evaluation's objectivity.

To guarantee the timely delivery of the reviews.

## **Recantation of Articles**

Recantations are done voluntary or involuntary mistakes of the authors; however, whatever be the cause, the corrective actions are the same for both cases.

The Journal *CES Psicología*, has as a purpose by means of recantation, to communicate and warn in an open manner and without restrictions to the magazine's readers, about possible frauds to the author's rights, omission of important information in a certain article and voluntary or involuntary alterations in the results derived from the research.

Conscious of this important aspect, the Journal *CES Psicología*, together with its publishing team, establish the following causes for recantation of articles:

Misrepresentation and manipulation of conclusions or data from other researches or articles.

Copy or transfer of long fragment, or lesser fragment, but without using quotation marks, having the purpose to make them look as their own.

Fictional authors or not provable authorship in an article.

Double publishing, that is, that the article has been published previously in other journals.

## **Anti-plagiarism Policy**

In order to avoid plagiarism and to promote the ethical policies in publications, the Journal will review the originality of the proposed articles to the same by different means; therefore, when the authors submit the article to review, they accept that it is examined for that purpose.