Ethics of Publications. CES Medicina

The journal CES Medicina, with 27 years of experience, is the official organ of the Faculty of Medicine in Universidad CES. Its interest is to spread, under the Open Access mode and in several directories and databases, the original researches, reviews and other articles related to human health produced by students and professors from our university, from other universities, and national or international research centers.

Following the national regulations, the executive and editorial teams work hard to ensure the compliance of the rules. That is why there is a close and continued concern about enforcing the legislations and precepts relating to copyright, ethics, respect for others and good clinical practice. In that order of ideas, it is the duty of the authors who submit their articles to CES Medicina accept and certify the following aspects related thereto:

THE AUTHORS

The authors must state that the manuscript is original.

The authors must certify that the article has not been previously published by any other journal.

The authors must ensure that the article is not being evaluated by any other journal at the same time.

The results of the peer review must be accepted, and the manuscript must continue with the evaluation process in the journal.

The authors must make the corrections sent by the reviewers after the review.

The authors must disclose any conflict of interest that exists with the reviewers or the journal.

The authors must ensure the compliance of the publication rules that the journal
has published as guidelines.

The authors must ensure a blind peer review.

THE REVIEWERS:

The reviewers must maintain the highest degree of confidentiality regarding the information that is supplied at the moment of accepting the respective review.

The reviewers must disclose any conflict of interest at the moment of doing the review, and if there is conflict, they must reject the review.

The reviewers must ensure ethics in their role as reviewers, since their reviews must be objective and away from any personal judgment.

The reviewers must ensure timely delivery of the reviews in the editorial process.

It is the duty of the reviewers to ensure the citation and notice inconsistencies in legal terms.

THE EDITOR

The editorial decisions (accept, reject or request changes) must be supported in the report made by the editorial committee.

Any research involving children, elderly and other vulnerable people must have the approval of the ethics committee of the university.

The editor must ensure the quality of the publication.

The editor must ensure that the articles are of absolute relevance to the public to which the journal is addressed.

The editor must ensure the confidentiality of the reviewers and colleagues, in order to avoid conflicts of interest.

The editor must ensure that the material provided in the fascicles comply with all the national, international and institutional ethical standards.

The editor must publish errata pages or making corrections as necessary.

The editors must have a clear idea of the sources of the research funding.

It is the duty of the editor to ensure the intellectual property of the articles that are published.

INTELLECTUAL PROPERTY

Every manuscript sent to the journal CES Medicina through the Open Journal System must be accompanied by a statement specifying that the content of the article has not been previously published in print or electronic format and that it will not be submitted to any other journal before knowing the final decision of the journal Medicina CES.

The informed consent is the authorization that patients provide to the authors allowing them to publish, reproduce and disseminate photographs or personal information in print or digital format. Therefore, the editor requires this document to the author at the moment of receiving the manuscript.

Any previous publication, either in print or digital format, must be disclosed in writing to the editorial staff.

The authors must attach a signed statement indicating that, if the manuscript is accepted for publication, the reproduction rights are exclusive property of the journal Medicina CES.

The journal Medicina CES is not responsible for issues related to copying, plagiarism or fraud that could appear in the content of the articles published in the journal. Therefore, it is requested to the authors to respect and com-
ply with all the national and international regulations related to this matter.

The authors are responsible for the content of their articles.

The authors are requested to provide full information about any scholarship or grant received from a commercial entity, a private interest group, or other organization to finance partially or fully the work on which the article is based.

When necessary, the article must be accompanied by a page or a paragraph of declaration regarding any conflict of interest.

The authors are responsible for obtaining permission to reproduce any material protected by copyright.

GUIDE FOR RETRACTION OF ARTICLES.

The retractions are made by voluntary or involuntary mistakes of the authors, but whatever the cause, corrective actions are the same for both.

With the retractions, the journal CES Medicina aims to communicate and alert openly and without restrictions to the readers of the journal about possible copyright fraud, omission of important information of the article, and voluntary or involuntary changes in the results shown in the research.

Aware of this important aspect, the journal CES Medicina, along with its editorial team, has established the following causes of retraction of articles:

The author that distorts and manipulates conclusions or data from other researches or articles, commit an ethical fault ranging from fraud, trick and damage to copyright, likewise harming the good faith of the journal, authors and readers.

The authors that had copied or transferred fragments of wide length, paragraphs, or shorter fragments, but without using the proper quotation marks, showing their will to pass them off as their own.

Based on solid evidence, the editor of the journal CES Medicina will be able to retract the articles with results of questionable verification, either involuntary or voluntary mistakes that affects the good faith of the journal.

The fictitious authorship is one of the major aspects that lead to the retraction of the articles, considering that this practice harms the ethics and honesty of the authors who did work on the development of their articles.

It is a reason of retraction when the principal investigators or professors send articles written by their students or their co-investigators, without them having a demonstrable involvement in the elaboration of the article.

The duplicate publication is a serious error against the ethics and good will of the journal and its editorial team, therefore, the editor, based on tests with previous analysis of his/her editorial team, will be able to retract the article that has previously been published in another journal.

The Journal CES Medicina will publish in its editions, when necessary, documents “Erratum”. Through these documents it is communicated to the people who are associated in some way with the journal, including readers, mistakes, clarifications and apologies when necessary. The mistakes are usually misspelling and omission of information that do not affect substantially the content of the article.